



# *City of Camarillo*

601 Carmen Drive • P.O. Box 248 • Camarillo, CA 93011-0248

Office of the City Clerk (805) 388-5397 • Fax (805) 388-5318

[cityclerk@cityofcamarillo.org](mailto:cityclerk@cityofcamarillo.org)

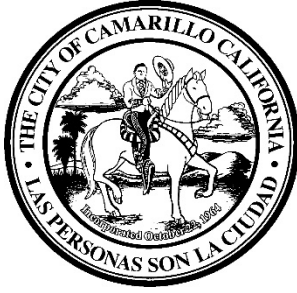
This document contains the Agenda Packet for the December 5, 2018, Reorganization meetings as follows:

Camarillo City Council

Camarillo Sanitary District

Camarillo Community Development Commission

Camarillo Library Board



# AGENDA

## CAMARILLO CITY COUNCIL

ADJOURNED REGULAR MEETING  
WEDNESDAY, DECEMBER 5, 2018, 7:30 P.M.  
CITY HALL COUNCIL CHAMBERS  
601 CARMEN DRIVE, CAMARILLO, CALIFORNIA

AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION AGENDA ITEMS ARE AVAILABLE ON THE CITY'S WEBSITE UNDER COUNCIL MEETING INFO AT [WWW.CITYOFCAMARILLO.ORG](http://WWW.CITYOFCAMARILLO.ORG) AND AT CITY HALL LOCATED AT 601 CARMEN DRIVE, CAMARILLO, IN THE OFFICE OF THE CITY CLERK DURING REGULAR BUSINESS HOURS, MONDAY THROUGH FRIDAY, 8:00 A.M. TO 5:00 P.M. MEETINGS ARE BROADCAST ON THE LOCAL GOVERNMENT CHANNELS – SPECTRUM CHANNEL 10 AND FRONTIER CHANNEL 29.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

- I. AMENDMENTS TO THE AGENDA – This is the time and place to change the order of the agenda, delete or add any agenda item(s).
- II. PUBLIC COMMENTS – This is the time the City Council hears from the public on any item on the agenda or an item of interest that is not on the agenda. The City Council cannot take action on any item not on the agenda. These items may be referred for administrative action or scheduled on a future agenda. Comments are to be limited to three minutes for each speaker. If you wish to speak, please complete a speaker card and hand it to the City Clerk.
- III. Recognition of Outgoing Councilmembers
- IV. Remarks by Outgoing Councilmembers
- V. General Municipal Election of November 6, 2018 - Resolution Declaring Results

The Ventura County Elections Division completed the canvass of election returns for the General Municipal Election held November 6, 2018, in the City of Camarillo. It is necessary for the City Council to certify the election results.

Suggested Action: adopt a Resolution certifying the results of the November 6, 2018, General Municipal Election.

BRIEF RECESS / RECONVENE

VI. Installation of Incoming Councilmembers

The City Clerk will administer the Oath of Office and seat re-elected Councilmember Charlotte Craven and newly elected Councilmembers Shawn Mark Mulchay and Susan Santangelo.

VII. Comments by Incoming Councilmembers

VIII. Reorganization of the City Council

- a. Nominations will be received for the position of Mayor.
- b. Nominations will be received for the position Vice Mayor.

Suggested Action: select a Mayor and Vice Mayor.

IX. Recognition of Outgoing Mayor

X. Remarks by Outgoing Mayor

XI. Remarks by Incoming Mayor

XII. CONSENT CALENDAR

A. Camarillo Library Board – Resolution Appointing New Trustees

Adopt a Resolution appointing Shawn Mulchay and Susan Santangelo as Trustees to the Camarillo Library Board to fill the terms of Jan McDonald and Mike Morgan, respectively.

CONSENT CALENDAR ACTION:

A MOTION TO APPROVE THE RECOMMENDATION FOR CONSENT ITEM A.

XIII. ADJOURN

Light refreshments will be served in the City Hall lobby.

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IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (805) 388-5316. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



# City of Camarillo

## AGENDA REPORT

Date: December 5, 2018  
To: Honorable Mayor and Councilmembers  
From: Dave Norman, City Manager *DN*  
Submitted by: Jeffrie Madland, City Clerk  
Subject: **November 2018 Municipal Election Results**

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### SUMMARY

On November 6, 2018, a General Municipal Election was held in the City of Camarillo to fill three seats on the City Council and to present Measure E and Measure M to the voters. The County of Ventura Elections Division canvassed the votes. The City Council must certify the election results.

### DISCUSSION

This year there were nine candidates on the ballot and two measures. The election results were canvassed by the County of Ventura Elections Division and the semi-official final results are:

Candidates for City Council	Vote Count
Shawn Mark Mulchay	9,459
Charlotte Craven	9,429
Susan Santangelo	9,338
Mike Morgan	8,422
Jan "Jeanette L." McDonald	8,209
Angus Simmons	7,372
Bev Dransfeldt	6,112
Daniel Goldberg	5,049
Jessica Romero	4,287

City of Camarillo Measure E: Shall an ordinance be adopted amending Camarillo Municipal Code Chapter 2.08 to limit Members of the City Council to serving no more than three consecutive four-year terms?	YES = 18,224
	NO = 9,452

City of Camarillo Measure M: Shall an ordinance be adopted amending Camarillo Municipal Code Chapter 2.08 to impose a lifetime limit on service as a Member of the City Council to no more than two, four-year terms?	YES = 16,022
	NO = 11,615

Final results are expected to be provided by the Ventura County Elections Division on December 3, 2018. The official canvass will be distributed at that time.

**BUDGET IMPACT**

Sufficient funds are available for the City's share of the cost of consolidation with the presidential election in General Fund – City Clerk division Account No. 101-1201-412.32-01.

**SUGGESTED ACTION**

Adopt a Resolution reciting the facts of the General Municipal Election held November 6, 2018, and declaring the results.

**ATTACHMENTS**

Resolution  
Measure E – Ordinance No. 1159

Finance Review: GR

**RESOLUTION NO. 2018-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMARILLO, CALIFORNIA RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD NOVEMBER 6, 2018, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW**

The City Council of the City of Camarillo resolves as follows:

**SECTION 1:** The City Council finds and declares as follows:

A. A General Municipal Election was held and conducted in the City of Camarillo, California, on Tuesday, November 6, 2018, as required by law; and

B. Notice of the election was given in time, form and manner as provided by law; voting precincts were properly established; election officers were appointed and in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

C. Pursuant to Resolution No. 2018-57, adopted June 13, 2018, the County Election Department canvassed the returns of the election and has certified the results to this City Council. The results were received and are attached hereto as Exhibit A.

**SECTION 2:** The number of ballots cast in the precincts, through vote-by-mail ballots, and the total number of ballots cast in the City are shown in Exhibit A attached hereto.

**SECTION 3:** The names of persons voted for at the election for Member of the City Council were:

Charlotte Craven  
Jessica Romero  
Bev Dransfeldt  
Jan "Jeanette L." McDonald  
Shawn Mark Mulchay  
Mike Morgan  
Susan Santangelo  
Angus Simmons  
Daniel Goldberg

A City initiative voted on at the election as follows:

"City of Camarillo Measure E: Shall an ordinance be adopted amending Camarillo Municipal Code Chapter 2.08 to limit Members of the City Council to serving no more than three consecutive four-year terms?"

An initiative petition voted on at the election as follows:

"City of Camarillo Measure M: Shall an ordinance be adopted amending Camarillo Municipal

Code Chapter 2.08 to impose a lifetime limit on service as a Member of the City Council to no more than two, four-year terms?"

**SECTION 4:** The number of votes given at each precinct and the number of votes given in the City to each of the persons named above for Member of the City Council, and for and against Measure E and Measure M, are shown in Exhibit A attached hereto.

**SECTION 5:** City Councilmembers. The City Council declares and determines that Shawn Mark Mulchay, Charlotte Craven, and Susan Santangelo were elected as Members of the City Council, each for a full four-year term.

**SECTION 6:** Measures – Conflicting Ordinances. Measure E and Measure M were conflicting measures as both measures were for Councilmember term limits. Both measures received a majority vote in favor of the measure. Pursuant to Election Code Section 9221, the ordinance receiving the highest number of affirmative votes, Measure E, shall control.

**SECTION 7:** Measures E – Ordinance No. 1159. The City Council declares and determines that a majority of the voters voting on Measure E voted in favor of the Measure and that Measure E – Ordinance No. 1159 is deemed adopted and ratified.

**SECTION 8:** The City Clerk shall enter on the records of the City Council of the City a statement of the result of the election, showing: (1) the whole number of ballots cast in the City; (2) the names of the persons voted for; (3) for what office each person was voted for; (4) the Measures voted upon; (5) the number of votes given at each precinct to each person, and for and against Measures E and M; and (6) the total number of votes given to each person, and for and against Measures E and M.

**SECTION 9:** The City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated. The City Clerk shall also administer to each person elected the Oath of Office prescribed in the Constitution of the State of California and shall have them subscribe to it and file it in the office of the City Clerk. Each and all of the persons so elected shall then be inducted into the respective office to which they have been elected.

**SECTION 10:** The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED December 5, 2018.

\_\_\_\_\_  
Mayor

Attested to on \_\_\_\_\_

\_\_\_\_\_  
City Clerk

I, Jeffrie Madland, City Clerk of the City of Camarillo, certify Resolution No. 2018- was adopted by the City Council of the City of Camarillo at an adjourned regular meeting held December 5, 2018, by the following vote:

AYES: Councilmembers:  
NOES: Councilmembers:  
ABSENT: Councilmembers:

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City Clerk



**Semi-Official Final - Update # 5 - Next and Final Update - Anticipated Monday Afternoon 12/03**

**CAMARILLO CITY COUNCIL (Vote For 3)**

54/54 Precincts Reporting

Party	Candidate	%	Votes
	NPP - CHARLOTTE CRAVEN	13.90%	9,429
	NPP - JESSICA ROMERO	6.32%	4,287
	NPP - BEV DRANSFELDT	9.01%	6,112
	NPP - JAN "JEANETTE L." MCDONALD	12.10%	8,209
	NPP - SHAWN MARK MULCHAY	13.95%	9,459
	NPP - MIKE MORGAN	12.42%	8,422
	NPP - SUSAN SANTANGELO	13.77%	9,338
	NPP - ANGUS SIMMONS	10.87%	7,372
	NPP - DANIEL GOLDBERG	7.44%	5,049
	WRITE-IN	0.22%	152
<b>Votes Cast</b>			<b>67,829</b>

★	Measure E-City of Camarillo (Vote For 1)	View Contest Detail	★	Measure M-City of Camarillo (Vote For 1)	View Contest Detail
Precincts Reporting: <b>100%</b>	Percentage	Votes	Precincts Reporting: <b>100%</b>	Percentage	Votes
	YES	65.85% 18,224		YES	57.97% 16,022
	NO	34.15% 9,452		NO	42.03% 11,615
<b>27,676</b>			<b>27,637</b>		

**CITY OF CAMARILLO MEASURE E – ORDINANCE NO. 1159**

**AN INITIATIVE ORDINANCE OF THE CITY OF  
CAMARILLO AMENDING CHAPTER 2.08 OF THE  
CAMARILLO MUNICIPAL CODE REGARDING TERM  
LIMITS OF MEMBERS OF THE CITY COUNCIL**

The people of the City of Camarillo do ordain as follows:

Section 2.08.050 is added to Chapter 2.08 of the Camarillo Municipal Code to read as follows:

**Section 2.08.050 – Term Limits**

A. The purpose of this section is to create more competitive elections by ensuring that periodically the advantages of incumbency of a city council member will yield to increased citizen participation in seeking elective office.

B. No person shall serve more than three consecutive terms of office as a member of the city council, either by election or appointment, until at least four years after the expiration of the third consecutive term in office. After a break in service of at least four years, an individual who has previously served on the city council for three or more terms will become eligible to again serve on the city council.

C. Any person who, either by appointment or election, serves a partial term of office as a member of the city council for more than two years shall be deemed, for the purpose of this section, to have served a full four-year term. Any member of the city council who resigns or is removed from office during a term shall be deemed to have served a full term.

D. The three consecutive terms limit established by this section shall apply prospectively only to those terms of office which commence on or after November 6, 2018.

E. This section shall not be amended or repealed except by a majority vote of the voters of the City of Camarillo at a regularly scheduled election.

F. If any part of this section is held by a court of law of competent jurisdiction to be invalid, the remaining parts of this section shall remain in full force and effect.

Measure E was passed by the voters of the City of Camarillo  
at the November 6, 2018, General Municipal Election.  
See Resolution No. 2018-\_\_\_ for official election results.



# City of Camarillo

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## AGENDA REPORT

Date: December 5, 2018  
To: Honorable Mayor and Councilmembers  
From: Dave Norman, City Manager *DN*  
Submitted by: Jeffrie Madland, City Clerk  
Subject: **Resolution Appointing Trustees to the Camarillo Library Board**

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### SUMMARY

It is necessary for the Mayor to appoint new Trustees to the Camarillo Library Board to fill the positions held by Jeanette McDonald and Mike Morgan. Trustees are appointed by the Mayor with concurrence of the City Council.

### DISCUSSION

As a result of the recent election and the election of Shawn Mulchay and Susan Santangelo to the City Council, it is necessary for the Mayor to appoint new Trustees to the Camarillo Library Board. The attached Resolution appoints Shawn Mulchay and Susan Santangelo to fill the unfinished terms vacated by Jeanette McDonald and Mike Morgan, effective December 5, 2018.

### BUDGET IMPACT

None. There is no budget impact as a result of this action.

### SUGGESTED ACTION

Adopt a Resolution appointing Shawn Mulchay and Susan Santangelo to the Camarillo Library Board.

### ATTACHMENTS

Resolution

Finance Review: GR

**RESOLUTION NO. 2018-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMARILLO, CALIFORNIA, APPOINTING TWO MEMBERS OF THE CITY COUNCIL TO SERVE AS TRUSTEES OF THE CAMARILLO LIBRARY BOARD**

The City Council of the City of Camarillo resolves as follows:

**SECTION 1. Findings.** The City Council finds as follows:

- A. On January 1, 2011, the City of Camarillo took over operation and control of the Camarillo Public Library.
- B. Section 2.48.030 of the Camarillo Municipal Code provides that the Camarillo Public Library will be controlled by the Camarillo Board of Library Trustees ("Board").
- C. Section 2.48.030 further provides that the Board will consist of five trustees to be appointed by the Mayor, with the consent of the City Council.
- D. The Mayor and City Council desire that the persons holding the office of Mayor and members of the City Council serve as the five trustees of the Board.

**SECTION 2. Appointment of Trustee to the Board.**

- A. Shawn Mulchay is appointed to the Camarillo Library Board to fill the unexpired term previously held by Jeanette McDonald, which expires June 30, 2020.
- B. Susan Santangelo is appointed to the Camarillo Library Board to fill the unexpired term previously held by Mike Morgan, which expires June 30, 2019.
- C. In the event that either Shawn Mulchay or Susan Santangelo is no longer serving on the City Council, the respective appointment to the Library Board will terminate and a new Trustee will be appointed to complete the unfinished term.

**SECTION 3. Effective Date.** This resolution takes effect immediately.

**SECTION 4. Certification.** The City Clerk is directed to certify the passage of this resolution.

PASSED AND ADOPTED December 5, 2018.

\_\_\_\_\_  
Mayor

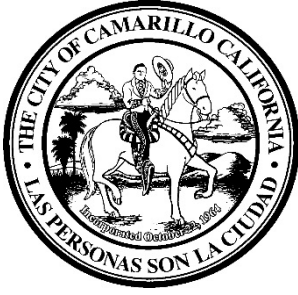
Attested to on:\_\_\_\_\_.

\_\_\_\_\_  
City Clerk

I, Jeffrie Madland, City Clerk of the City of Camarillo, certify Resolution No. 2018- was adopted by the City Council of the City of Camarillo at a regular meeting held December 5, 2018, by the following vote:

AYES: Councilmembers:  
NOES: Councilmembers:  
ABSENT: Councilmembers:

\_\_\_\_\_  
City Clerk



# AGENDA

## CAMARILLO SANITARY DISTRICT

ADJOURNED REGULAR MEETING  
WEDNESDAY, DECEMBER 5, 2018, 7:30 P.M.  
CITY HALL COUNCIL CHAMBERS  
601 CARMEN DRIVE, CAMARILLO, CALIFORNIA

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CALL TO ORDER

ROLL CALL

- I. AMENDMENTS TO THE AGENDA – This is the time and place to change the order of the agenda, delete or add any agenda item(s).
- II. PUBLIC COMMENTS – This is the time the CSD hears from the public on any item on the agenda or an item of interest that is not on the agenda. The CSD cannot take action on any item not on the agenda. These items may be referred for administrative action or scheduled on a future agenda. Comments are to be limited to three minutes for each speaker. If you wish to speak, please complete a speaker card and hand it to the Secretary.
- III. REORGANIZATION OF THE CAMARILLO SANITARY DISTRICT BOARD
  - a. Nominations will be received for the position of Chairman.
  - b. Nominations will be received for the position of Secretary.

Suggested Action: Select a Chairman and Secretary.
- IV. ADJOURN

Light refreshments will be served in the City Hall lobby.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (805) 388-5353. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



## AGENDA

### CAMARILLO COMMUNITY DEVELOPMENT COMMISSION

#### SPECIAL MEETING

WEDNESDAY, DECEMBER 5, 2018, 7:30 P.M.

CITY HALL COUNCIL CHAMBERS

601 CARMEN DRIVE, CAMARILLO, CALIFORNIA

**AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION AGENDA ITEMS ARE AVAILABLE ON THE CITY'S WEBSITE UNDER COUNCIL MEETING INFO AT [WWW.CITYOFCAMARILLO.ORG](http://WWW.CITYOFCAMARILLO.ORG) AND AT CITY HALL LOCATED AT 601 CARMEN DRIVE, CAMARILLO, IN THE OFFICE OF THE CITY CLERK DURING REGULAR BUSINESS HOURS, MONDAY THROUGH FRIDAY, 8:00 A.M. TO 5:00 P.M. MEETINGS ARE BROADCAST ON THE LOCAL GOVERNMENT CHANNELS – SPECTRUM CHANNEL 10 AND FRONTIER CHANNEL 29.**

CALL TO ORDER

ROLL CALL

- I. AMENDMENTS TO THE AGENDA – This is the time and place to change the order of the agenda, delete or add any agenda item(s).
- II. PUBLIC COMMENTS – This is the time the CDC hears from the public on any item on the agenda or an item of interest that is not on the agenda. The CDC cannot take action on any item not on the agenda. These items may be referred for administrative action or scheduled on a future agenda. Comments are to be limited to three minutes for each speaker. If you wish to speak, please complete a speaker card and hand it to the Secretary.
- III. REORGANIZATION OF THE CAMARILLO COMMUNITY DEVELOPMENT COMMISSION
  - a. Nominations will be received for the position of Chairman.
  - b. Nominations will be received for the position of Vice Chairman.

Suggested Action: Select a Chairman and Vice Chairman.
- IV. ADJOURN

Light refreshments will be served in the City Hall lobby.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (805) 388-5353. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



## AGENDA

### CAMARILLO LIBRARY BOARD

ADJOURNED REGULAR MEETING  
WEDNESDAY, DECEMBER 5, 2018, 7:30 P.M.  
CITY HALL COUNCIL CHAMBERS  
601 CARMEN DRIVE, CAMARILLO, CALIFORNIA

AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION AGENDA ITEMS ARE AVAILABLE ON THE CITY'S WEBSITE UNDER COUNCIL MEETING INFO AT [WWW.CITYOFCAMARILLO.ORG](http://WWW.CITYOFCAMARILLO.ORG) AND AT CITY HALL LOCATED AT 601 CARMEN DRIVE, CAMARILLO, IN THE OFFICE OF THE CITY CLERK DURING REGULAR BUSINESS HOURS, MONDAY THROUGH FRIDAY, 8:00 A.M. TO 5:00 P.M. MEETINGS ARE BROADCAST ON THE LOCAL GOVERNMENT CHANNELS – SPECTRUM CHANNEL 10 AND FRONTIER CHANNEL 29.

CALL TO ORDER

ROLL CALL

- I. AMENDMENTS TO THE AGENDA – This is the time and place to change the order of the agenda, delete or add any agenda item(s).
- II. PUBLIC COMMENTS – This is the time the CLB hears from the public on any item on the agenda or an item of interest that is not on the agenda. The CLB cannot take action on any item not on the agenda. These items may be referred for administrative action or scheduled on a future agenda. Comments are to be limited to three minutes for each speaker. If you wish to speak, please complete a speaker card and hand it to the Secretary.
- III. REORGANIZATION OF THE CAMARILLO LIBRARY BOARD
  - a. Nominations will be received for the position of President.
  - b. Nominations will be received for the position of President Pro Tem.

Suggested Action: Select a President and President Pro Tem.
- IV. ADJOURN

Light refreshments will be served in the City Hall lobby.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (805) 388-5353. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.